

Square Dance Association of WI (SDAW) State Jamborees

SDAW Quarterly Meetings are called Jamborees

When are State Jamborees?

1. Jamborees are held:
 - 1st Sunday of May and November
 - Last Sunday in January
 - Sunday at the State Convention at the Convention Site
2. All meetings are open meetings, meaning all interested parties are encouraged to attend. However, only SDAW Area Delegates and Alternate Delegates may vote on matters requiring a vote.

Structure of State Jamborees

1. At meetings (except State Convention):
 - Meet and Greet
 - General SDAW Meeting
 - Wisconsin Square Dance Leaders & Caller Council (WSDLCC) Meeting
 - Potluck Lunch
 - Square Dance
2. At the State Convention:
 - General SDAW Meeting
 - WSDLCC Meeting

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Responsibilities of State Jamborees

1. The State of Wisconsin is divided into 4 Areas. The State Jamborees are held, on a rotating quarterly basis, within the 4 Areas

4 Areas of Wisconsin

- Central NorthWest
 - SouthWest
 - SouthEast
 - Wolf River
2. The Area SDAW Delegate is responsible to notify their Local Area as to when the Jamboree will be in their area.
 3. The Local Area is then responsible to Host the Jamboree.
 4. The Local Host Area will be responsible for
 - Setting up meeting and contracting the Venue
 - Creating/Distributing SDAW Registration Flyer
 - Collecting Registrations for Jamboree and Lunch
 - Food (determine Menu and provide Breakfast/Lunch)
 - All Costs that the Area spends toward Jamboree
 - Host Area keeps all income collected
 - Area determines how Income/Expenses of Jamboree are handled

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Once the Area SDAW Delegate notifies the Local Area that they will be Hosting the SDAW Jamboree they will complete the following tasks prior to the SDAW meeting they will be hosting.

Tasks involved

1. Select a Committee to organize Jamboree.
2. Callers will provide an MC.
 - which is paid for by Local Host Area.
3. Procure a Venue for Jamboree.
 - a. Venue should be contracted for
 - ✓ 8:30 am – 4:30 pm availability
 - ✓ Ability to Serve Lunch
 - Tables/Chairs to seat approx. 50 people
 - ✓ Space for 2nd Meeting of 8-10 people
(Callers/Cuers (WSDLCC) Meeting).
 - Approx. 2 Tables/10 Chairs
 - ✓ Space for Jamboree Dance approx. 5-6 squares.
4. Create Menu for Breakfast/Lunch.
5. Determine Pricing for Lunch and Dance.
 - a. Set Pricing for Potluck.
 - b. Set Price for Dance based on Facility cost.
 - c. Breakfast costs are handled by setting out a Donation Box during Breakfast.
 - d. Work with Host Club(s) to set Theme and Process for managing Potluck.
6. Identify Person to have Registration/Fees sent to.
7. Create SDAW Jamboree Registration Flyer
 - announcing Jamboree & Signup Attendance/Potluck.
 - a. Must use SDAW Logo (use Registration Flyer on SDAW Website as beginning template).
 - b. Must have Flyer available for handout at the SDAW Jamboree prior to the SDAW Jamboree you are hosting.

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8. Publish Flyer.
 - a. Area SDAW Delegate distributes Flyer to all Areas at the prior SDAW Jamboree.
 - b. Periodically prior to Jamboree, communicate out to all Local Clubs in your Area to get Dancers to attend.
9. Local Host Area will assign someone to collect money and have money available for change at the event.
10. Coordinate Setup, Serving and Cleanup at Jamboree.
11. Day of Meeting

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| 8:30 – 9:00 | 1. Venue open at 8:30 a. Set Up Table & Chairs for Meetings b. Set up Breakfast Items. c. Setup Potluck area. |
| 9:00 – 9:30 | 2. Serve Continental Breakfast Items (Coffee/Juice//Rolls/Fruit) a. Set out Donation Basket <ul style="list-style-type: none"> • Money to help cover costs of items. |
| 9:30 – 11:00 | 3. SDAW Meeting a. Caller MC provides sound & portable microphones. |
| 11:00 – Noon | 4. WSDLCC Meeting a. Setup Potluck b. Collect Money for Lunch/Dance |
| Noon – 1:00 | 5. Serve Potluck a. Collect Walk-Ins money for Lunch/Dance b. Clean up Lunch |
| 1:00 – 3:30 | 6. Dance a. Collect Money for Dance b. Signup sheet for Callers/Cuers that want to participate. |
| 3:30 – 4:30 | 7. Clean Up Hall |